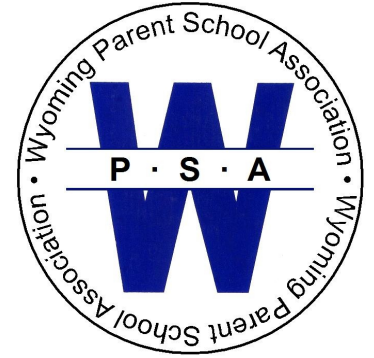


# Wyoming PSA 2018-19 Volunteer Form



CALLING ALL PARENTS! Wyoming PSA welcomes your involvement, whether you're a new or experienced volunteer! Please review the PSA committee descriptions on back, mark an "x" next to your area(s) of interest and submit this form by **Friday, February 16th, 2018** via one of the following options:

1) return to your student's homeroom teacher or school office, 2) email to [wpsa.president.elect@gmail.com](mailto:wpsa.president.elect@gmail.com) OR 3) mail to Wyoming PSA c/o Administrative Center, 420 Springfield Pike, Wyoming, Ohio 45215. Questions? Contact Amy Susskind at [wpsa.president.elect@gmail.com](mailto:wpsa.president.elect@gmail.com).

## PSA Leadership Opportunities:

President-Elect	
Secretary	

## Parent Advisory Committee (PAC):

Primary PAC Chair	
WHS PAC Representative* (Grades 9-12, please specify grade)	
WMS PAC Representative* (Grades 5-8, please specify grade)	
Primary PAC Representative* (Elm, Hilltop or Vermont, please specify school)	

## PSA Fundraising Committees:

Back to School Supply Sale (Primary)	
Box Tops for Education	
Crayons to Computers (WMS)	
Magazine Sale (WMS)	
May Fete	
PSA Trivia Night	
Spring Seed Sale	
May Fete	

Non-Event	
Odds & Ends	
Primary Schools Fundraiser	
Student Directory (WHS) - 10th grade	
Student Directory Database	
Student Directory Ad Sales (WHS) – 10 <sup>th</sup> grade	

## PSA Service Committees:

Blue Ribbon Gowns (WHS)	
Everybody Counts (Primary)	
Green Committee	
Hospitality (WHS)	
Hospitality (WMS)	
Hospitality (Primary)	
Lariat Newsletter Editor	
Lariat Newsletter Designer	
Membership	
New Family Liaison	
Parent Education Group (PEG)	
Publicity/Social Media	
Staff Appreciation Event	
Weekend Enrichment (Primary)	

Your Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

(To K-8th Grade Parents: In May, you will receive a volunteer form for homeroom parent & playground duty for next year.)  
**Wyoming PSA offers many ways to get involved! Please visit [www.wyomingpsa.org](http://www.wyomingpsa.org) for more details.**

**PSA President-Elect** – shadows current PSA President to become PSA President the following year  
**PSA Treasurer** - handles all financial aspects of the organization including Kroger Rewards program  
**PSA Assistant Treasurer** - assists the PSA Treasurer  
**PSA Secretary** - records minutes at PSA meetings and serves as the PSA website administrator

**Parent Advisory Committee (PAC) Chair** - oversees team of PAC reps and coordinates monthly meetings with school administrators (note: this is a 2 YEAR commitment)  
**Parent Advisory Committee (PAC) Rep\*** - organizes homeroom parents, assists with grade level events, attends monthly meetings with school administrators and acts as a liaison between the schools, PSA and parents (note: for the Primary PAC Reps, this is a 2 YEAR commitment)

*Unless otherwise noted, proceeds from the following PSA Fundraising Committees are deposited into PSA's general fund, then used for technology purchases, enrichment programs, classroom needs, student organizations and other funding requests:*

**Back to School Supply Sale (Primary)** - orders for school supplies are taken in May for the following school year then distributed in August  
**Box Tops for Education** - box tops are collected from the Primary schools and Board of Ed office and redeemed for cash during the school year  
**Crayons to Computers (WMS)** – volunteers work shifts at Crayons to Computers (a free store for local educators seeking classroom supplies) so Wyoming teachers can shop for free to help fulfill classroom needs  
**Magazine Sale (WMS)** –held in the fall, new and renewal magazine subscriptions are sold to the public with a portion of the proceeds designated to help fund annual Camp Kern (6th grade) and Chicago (8th Grade) trips  
**May Fete** – a large leadership team oversees every aspect this annual carnival held in May including rides, games and food  
**May Fete Coordinator** - supports the leadership team by organizing meetings and distributing information  
**Non-Event** – volunteers mail a letter (usually in late fall) to Wyoming households requesting donations to PSA  
**Odds & Ends** - fundraising opportunities including retail promotions, restaurant eat-ins (percentage of sales given to PSA for one night), etc. are organized and promoted to the public  
**Primary Schools Fundraiser** - held in the fall, items from a catalog (most recently, Yankee Candle) are sold to the public with delivery of items in November  
**Student Directory Coordinator** - the Student Directory is an annual publication and fundraiser for the WHS sophomore class to help pay for prom the following year and contains contact information for student families, school staff/administrators, homeroom parents and PAC reps, a map of Wyoming and advertisements from local businesses  
**Student Directory Database Manager** - oversees the database and inputs information  
**Student Directory Solicitations** - secures advertisements from local businesses and oversees request for donations from 10th grade families

*PSA Service Committees support Wyoming student families and, in many cases, the entire Wyoming community:*

**Blue Ribbon Gowns (WHS)** – a rental source for the white gowns required for WHS graduation; familiarity with the WHS graduation process is helpful  
**Everybody Counts (Primary)** – volunteers participate in 1hour training program then teach educational program to students in school to promote respect for all  
**Hospitality** - volunteers set up refreshments at school open houses, principal coffees and PSA annual meetings  
**Lariat Editor/Lariat Designer** - each month, these individuals work together to edit, layout and distribute the Lariat, PSA's electronic newsletter  
**Membership** - oversees PSA membership by collecting membership forms and dues, also works with the Student Directory committee in the fall to provide membership data  
**New Family Liaison** – provides materials and PSA contact information to new families in the school district  
**Parent Education Group (PEG) Rep\*** - organizes a presentation to the general public 1-2 times per school year, geared towards parents and involving a topic such as healthy academic development or healthy social and emotional development of students  
**Publicity** - works with PSA committee chairs to publicize PSA events and organizes promotion of all May Fete activities  
**Staff Appreciation Event** – an annual event for teachers, administrators and staff of Wyoming City Schools (currently a luncheon held at WHS the day before school opens to students)  
**Weekend Enrichment (Primary)** - enrichment classes for K-4 students held on Sat. mornings in January and February

\*PAC Reps and PEG Rep are appointed by the PSA President-Elect and PAC Chairs.